

Privacy Policy

The Audrey Pack Memorial Library protects the confidentiality of patron information as part of its commitment to intellectual freedom.

Confidentiality extends to all records with identifying information about patrons, including their requests for information, materials and their loan transactions. The library will keep patron information confidential and will not disclose this information except as necessary for the proper operation of the library, upon consent of the patron, pursuant to subpoena or court order, or as otherwise required by law.

The library website and social media outlets contain links to external websites not maintained by the library. The library cannot be held responsible for patron privacy when visiting other websites.

This library policy applies to all library patrons. The parents or legal guardians of patrons under the age of 12 may have access to their child's borrowing record.

Library Card Account Information

A library card will be needed to check out library items and/or access off-site databases such as VERSO (library catalog) and TN R.E.A.D.S. We collect and maintain your name, mailing address, phone number, and E-mail for library account purposes only. We ask for a form of ID when setting up your account, we do not store your ID number.

Patrons may authorize individuals to pick up holds and/or borrow materials on their behalf, at the patrons request and permission.

For some items, including laptops, wireless hotspots, Chromebooks, and classroom equipment, you will be asked to sign a waiver. The library will retain the signed form until items are returned in good condition and without damage. If the item is damaged, the waiver will be kept until fees are paid.

Approved April 12, 2022